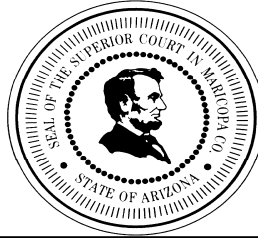


Media Guide 2011

Records and Court-Related Requests



Clerk's Office – Maricopa County



Clerk of the Superior Court
for Maricopa County, Arizona
Michael K. Jeanes, Clerk

Superior Court

Makes Judicial Rulings



Clerk of Superior Court

Maintains Official Court Records



Maricopa County Superior Court

The Arizona State Constitution defines the court and the clerk as two separate agencies.

Superior Court – Judicial Branch

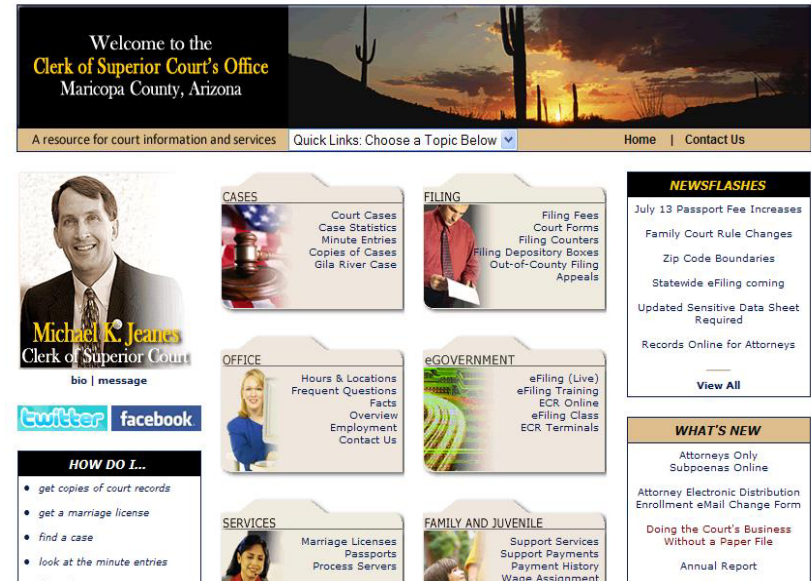


“The Bench”

Presiding Judge - Norman J. Davis

<http://www.superiorcourt.maricopa.gov/>

Clerk of the Superior Court



“The Clerk”

Elected Official – Michael K. Jeanes

<http://www.clerkofcourt.maricopa.gov/>

How to Look Up Hearing Information

<http://www.superiorcourt.maricopa.gov/docket/index.asp>

The screenshot shows the Microsoft Internet Explorer browser window displaying the Maricopa County Superior Court Docket website. The address bar shows the URL <http://www.superiorcourt.maricopa.gov/Docket/Index.asp>. The page title is "Docket: Public Access to Court Information - Microsoft Internet Explorer". The website has a green header with the word "Docket" and a subtitle "Public Access to Court Information". Below the header, there are two columns of text: "Barbara R. Mundell, Presiding Judge" and "Michael K. Jeanes, Clerk of the Court", separated by the Great Seal of the State of Arizona. To the left of the main content is a sidebar with a search box and a list of case types: "Docket Home", "Civil Cases", "Criminal Cases", "Family Court Cases", "Probate Cases", "Justice Court Cases", and "Retention Rules". A callout box points to the "Civil Cases" link in the sidebar, with the text "Select Case Type". Another callout box points to the address bar, with the text "Go to Maricopa County Superior Court website". Below the judge and clerk information, there is a section titled "View Case Information -- Court Calendars, Case Histories, Minute Entries -- for the following:" followed by a list of case types: "Civil Court Cases", "Criminal Court Cases", "Family Court Cases", "Probate Court Cases", and "Justice Court Cases". A note states: "Note: Minute entries are not available for justice court cases." At the bottom of the page, there is a "Note" about Attorney Calendars and an "Availability" section regarding system downtime.

Docket
Public Access to Court Information

Barbara R. Mundell
Presiding Judge

Michael K. Jeanes
Clerk of the Court

View Case Information -- Court Calendars, Case Histories, Minute Entries -- for the following:

- [Civil Court Cases](#)
- [Criminal Court Cases](#)
- [Family Court Cases](#)
- [Probate Court Cases](#)
- [Justice Court Cases](#) **Note:** Minute entries are not available for justice court cases.

Note: Currently Attorney Calendars are only available for Criminal Court cases. In the future this feature will be added to the Family, Civil, and Probate calendars.

Availability: Due to auditing that occurs up to 24 hours after information is added to the docket, some entry modifications may occur. (The system is unavailable Tuesday through Saturday from 3:00 am to 4:00 am.) Any other planned system downtime or problems will be noted below.

How to Look Up Hearing Information


<http://www.superiorcourt.maricopa.gov/docket/index.asp>

Docket: Criminal Court Case History - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Back Forward Stop Home Search Favorites

Address <http://www.superiorcourt.maricopa.gov/docket/CriminalCourtCases/caseSearch.asp> Go Links

 **The Judicial Branch of Arizona**
Maricopa County
Committed to the Timely, Fair and Impartial Administration of Justice

[Home](#) [Superior Court](#) [Justice Courts](#) [Adult Probation](#) [Juvenile Probation](#)

Docket > Criminal Court Cases

Criminal Court Case History

Search:

[Docket Home](#)

[Civil Cases](#)

[Criminal Cases](#)

[Family Court Cases](#)

[Probate Cases](#)

[Justice Court Cases](#)

[Retention Rules](#)

Search by Last Name/First Name

Last Name: First Name:

Search by Initials and Date of Birth

Last Name Initial: First Name Initial: DOB: mm/dd/yyyy

Search by Case Number

Case Number:

Search for case by name or by case number.

See bullet point 2.

1. You can search for a court case by name or case number on the Superior Court's online docket.
2. Multiple defendants will share a common case number with a unique defendant identifier suffix (-001, -002, etc.)

Cameras in the Courtroom

The Superior Court arranges requests for cameras in the courtrooms. (Request form online)


Media Relations And Community Outreach: Camera Request Form - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Back Forward Stop Reload Home Search Favorites RSS Print Mail Download

Address <http://www.superiorcourt.maricopa.gov/MediaRelationsAndCommunityOutreach/MediaRoom/cameraRequest.asp> Go

Google Go 6 blocked Check AutoLink AutoFill Send to

 The Judicial Branch of Arizona
Maricopa County
Committed to the Timely, Fair and Impartial Administration of Justice

Home Superior Court Justice Courts Adult Probation Juvenile Probation Español Locations Links Employment

Media Relations And Community Outreach > Media Room

Camera Request Form

Search: Go

Media Relations And Community Outreach

Download Forms from Self-Service Center

A LEGACY OF Liberty
LAW DAY 2009
May 1

Contact Info

* Required Fields

* First Name: * Last Name:

Title: * Phone:

* Court Date: * E-mail:

Court Info

* Date Requested: * Judge Name:

* Requested by: * Defendant Name:

* Case Number: * Case Event:

Other Exp:

* Enter Security Code: 41X9XL Submit Request

© 2007 The Judicial Branch of Arizona, Maricopa County Superior Court Justice Courts Adult Probation Juvenile Probation

Español Locations Links Employment Top Requested Media Relations & Community Outreach Contact Us About This Web Site Site Index

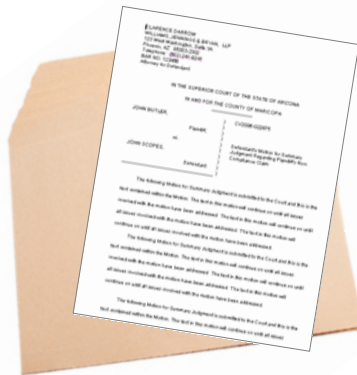
Page Last Updated 4/20/2009 12:16 PM

<http://www.superiorcourt.maricopa.gov/MediaRelationsAndCommunityOutreach/MediaRoom/cameraRequest.asp>

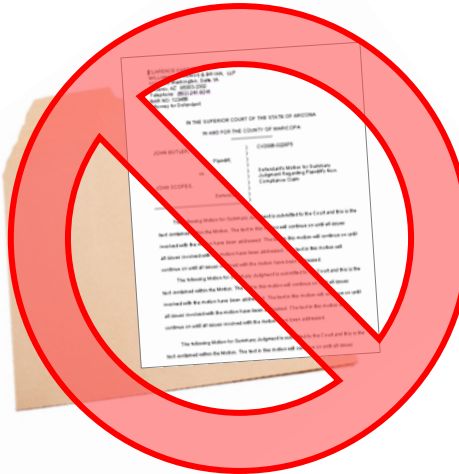
Court Records

Clerk of Superior Court vs. Justice Courts & Muni Courts

Superior Court



Justice Court



Municipal Court



➔ Clerk of Court maintains Superior Court records in Maricopa County

➔ Does not maintain records for Justice or Municipal Courts

Justice Court Records

Available by contacting the court hearing the case. See the Justice Courts website:

<http://www.superiorcourt.maricopa.gov/JusticeCourts/>



Sources of Public Records

Only the official court record maintained by the custodian of records is the complete record.



Sources of Public Records

Supreme Court Public Access to Court Information on all levels of Arizona courts.

The screenshot shows the 'Public Access to Court Information - Case Search' page of the Arizona Judicial Branch. The page has a blue header with the Arizona Judicial Branch logo and the text 'ARIZONA JUDICIAL BRANCH'. Below the header, there is a navigation menu on the left with links: 'Home > Case Search', 'AZ Judicial Branch Home', 'AZ Courts Locator', 'Case Search', 'Case Notification', and 'Contact Us'. The main content area is titled 'Public Access to Court Information - Case Search' and contains a description: 'The Arizona Judicial Branch is pleased to offer Public Access to Court Case Information, a valuable online service providing a resource for information about court cases from 153 out of 180 courts in Arizona. [Show unavailable courts.](#)'. There are two search sections: 'Search by Name' and 'Search by Case Number'. The 'Search by Name' section includes fields for 'Last/Business Name' (required), 'First Name', 'Date of Birth' (with month and year dropdowns), and 'Court' (with a dropdown menu). There is a checkbox for 'Limit search to Cases with Vehicle Registration hold' and a 'Search' button. The 'Search by Case Number' section includes a 'Case Number' field (with an example: 'TR - 19010111') and a 'Court' dropdown menu, with a 'Search' button. The page is displayed in a web browser window with a status bar at the bottom showing 'Done', 'Internet', and '100%'.

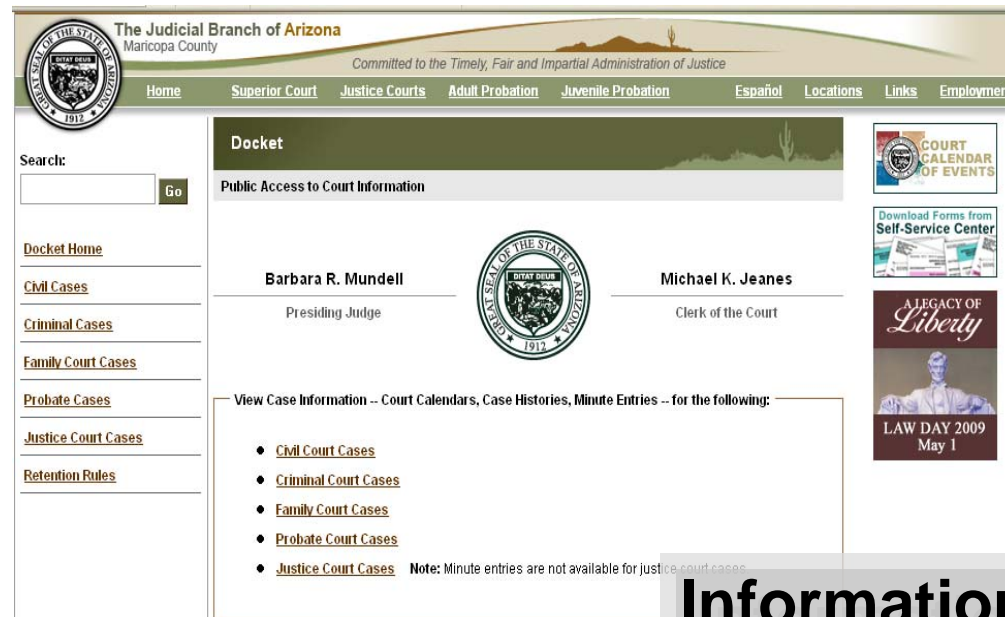
Data elements only-

- NO images, and
- NOT the official record

<http://apps.supremecourt.az.gov/publicaccess/>

Sources of Public Records

Maricopa County Superior Court Case Information



Information accessible:

- Docket information
- NO images

<http://www.superiorcourt.maricopa.gov/docket/index.asp>

Records available

Generally, anything **not** confidential or sealed is available as a public record.



Docketing Court Records

Documents are scanned and docketed in priority order.

When a filing appears on the online docket, the image of the public record is available from the Clerk's Office at any public access terminal.



Clerk's Office locations with public access terminals

http://www.clerkofcourt.maricopa.gov/clerk_loc.asp



Northwest Regional Court Center
14264 West Tierra Buena Lane
Surprise, AZ 85374



Northeast Regional Court Center
18380 N. 40th St. Suite 120
Phoenix, AZ 85032



Customer Services Center
601 W. Jackson St.
Phoenix, Arizona 85003



Southeast Court Complex
222 E. Javelina,
Mesa, Arizona 85210

Copy price per page

50 cents per page as of July 2010 (A.R.S. 12-284)

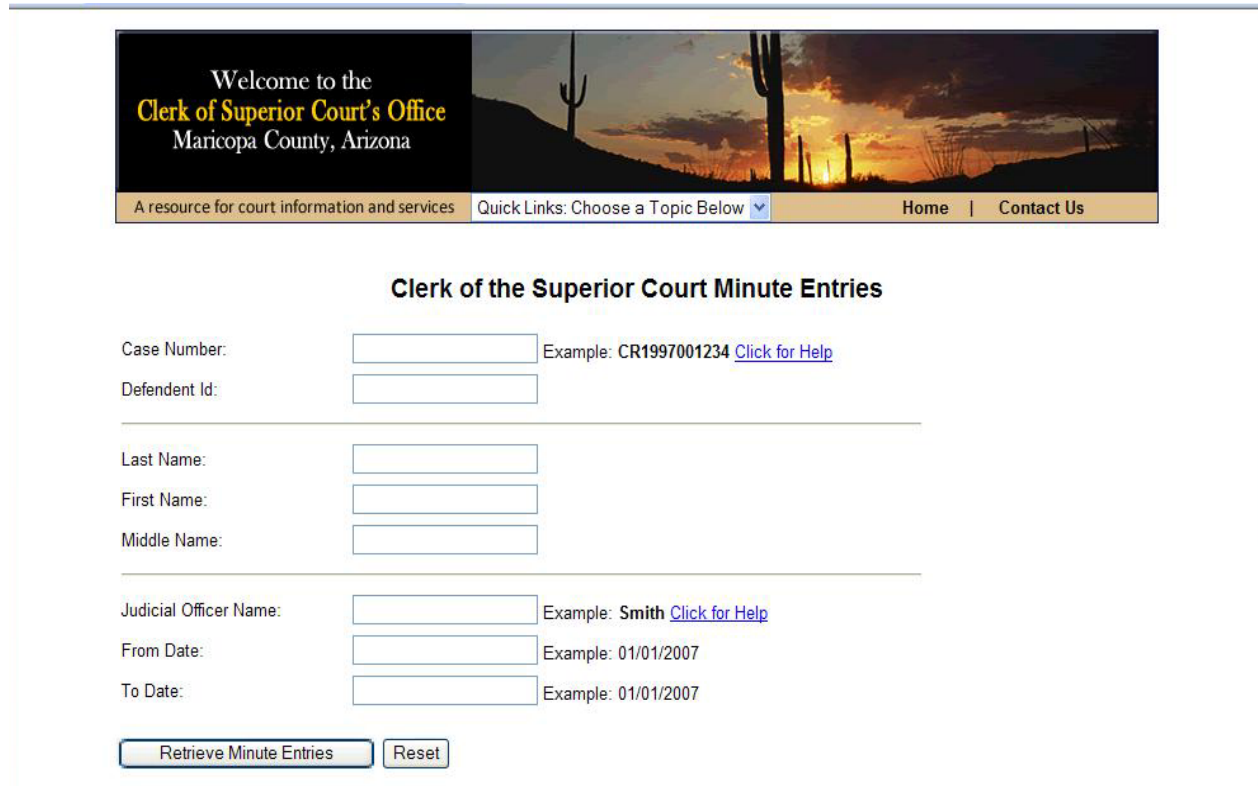


Other Sources of Public Records

Online Minute Entries

Some Minute Entries are available online:

<http://courtminutes.maricopa.gov/>



Welcome to the
Clerk of Superior Court's Office
Maricopa County, Arizona

A resource for court information and services Quick Links: Choose a Topic Below Home | Contact Us

Clerk of the Superior Court Minute Entries

Case Number: Example: CR1997001234 [Click for Help](#)

Defendant Id:

Last Name:

First Name:

Middle Name:

Judicial Officer Name: Example: Smith [Click for Help](#)

From Date: Example: 01/01/2007

To Date: Example: 01/01/2007

Other Sources of Public Records

“Offline” Minute Entries

Some Minute Entries are prepared “offline” and are available at public access terminals but not online.



Restricted Records

- **Sealed records** are not public and are available by court order only.
- Access to **confidential records** is determined by statute, court rule and order.



Exhibits – 1 of 3

- Exhibits entered into evidence in a trial may be available at the Clerk's Office . . .
- The Court determines by order at the final resolution of a case what is kept by the Clerk and what is returned to counsel or the parties



Exhibits – 2 of 3

- A listing of the trial's exhibits is available as a public record following the final resolution of a case
- Sealed exhibits are determined by law and court order and require further court order to make available for viewing or reproduction



Exhibits – 3 of 3

- The Clerk retains records and exhibits according to the Records Retention and Disposition schedule in the Arizona Code of Judicial Administration, section 4-302
- Audio and video exhibits require a court order for the Clerk to release. The Clerk does not provide equipment to hear, view or record audio and video exhibits



FAQs – 1 of 3

Form IV

- The **Probable Cause Statement**, or “Form IV,” is filed with the Clerk’s Office as part of the prosecution’s filing of a Direct Complaint or via Indictment. It is unavailable until its supporting document is filed.
- A Form IV may be available from the referring law enforcement agency by providing that agency the original report number.

Form IV

FAQs – 2 of 3

Jury lists

- At the end of a trial the jury list will only be available as a public record if ordered so by the court (A.R.S. 21-312)



Transcripts

- Electronically recorded court proceedings can be requested from the Superior Court by calling 602-506-7100. For transcripts call 602-506-3204



FAQs – 3 of 3

Reading from court documents

Clerk staff will not interpret the language of court records but will assist with obtaining copies of the official court record or arranging access to view public records.

JONATHON A. ATTORNEY
DEPUTY PUBLIC DEFENDER
11 West Washington, Suite 5
Phoenix, AZ 85003-2302
Telephone: (602) 372-7250
BAR NO. 018956
Attorney for Defendant

Michael K. Jeanes, Clerk of Court
*** Electronically Filed ***
George Knecht
Filing ID 2198
5/18/2005 10:01:10 AM

IN THE SUPERIOR COURT OF THE STATE OF ARIZONA

IN AND FOR THE COUNTY OF MARICOPA



**For more information, visit
the Clerk's website at**

www.clerkofcourt.maricopa.gov

**or contact the Clerk's Public Affairs
& Education department:**

Aaron Nash, Special Counsel
620 W. Jackson St, Suite 3017
Phoenix, Arizona 85003
602-506-2309

nasha@COSC.maricopa.gov

Welcome to the
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Maricopa County, Arizona

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Quick Links: Choose a Topic Below

Home | Contact Us

Michael K. Jeanes
Clerk of Superior Court
bio | message

twitter facebook

HOW DO I...

- get copies of court records
- get a marriage license
- find a case
- look at the minute entries

CASES

- Court Cases
- Case Statistics
- Minute Entries
- Copies of Cases
- Gila River Case

FILING

- Filing Fees
- Court Forms
- Filing Counters
- Filing Depository Boxes
- Out-of-County Filing
- Appeals

OFFICE

- Hours & Locations
- Frequent Questions
- Facts
- Overview
- Employment
- Contact Us

SERVICES

- Marriage Licenses
- Passports
- Process Servers

eGOVERNMENT

- eFiling (Live)
- eFiling Training
- ECR Online
- eFiling Class
- ECR Terminals

FAMILY AND JUVENILE

- Support Services
- Support Payments
- Payment History
- Wage Assignment

NEWSFLASHES

- July 13 Passport Fee Increases
- Family Court Rule Changes
- Zip Code Boundaries
- Statewide eFiling coming
- Updated Sensitive Data Sheet Required
- Records Online for Attorneys

[View All](#)

WHAT'S NEW

- Attorneys Only Subpoenas Online
- Attorney Electronic Distribution Enrollment eMail Change Form
- Doing the Court's Business Without a Paper File
- Annual Report

